



137 Leo Taylor Lane
Ball Ground, GA 30107

March 17, 2020

Dear Business Partner,

The global spread of COVID-19 is affecting every one of us. The health and well-being of our associates and partners is our top priority. As we monitor global developments, we continue to use best practices to mitigate risks related to Coronavirus (COVID-19). Several task teams have been put in place as we closely monitor this rapidly changing situation. We have taken measures to manage the virus' impact by following guidance from the U.S. Centers for Disease Control and Prevention, World Health Organization and local governments. These measures include:

Remote Work

All office associates have been armed with lap tops and phones and are working from home to limit the number of people interacting in our facilities.

Social Distancing

For those associates that cannot effectively work from home we have spread out work stations or moved associates to other areas in our facility to avoid close contact.

Ban business travel until further notice

Employees who travel have been instructed NOT to travel. No airplanes or hotels. Our staff will utilize video-conferencing tools to stay productive and connected with colleagues, partners and customers.

Extra Hygiene Measures

We have implemented additional janitorial services and procedures at our facilities and continue to share guidance from public health authorities to help prevent the spread of COVID-19. Hand sanitizer and antibacterial cleaners have been installed throughout our facilities. Warehouse associates are using assigned carts, equipment and hand wands throughout the day to avoid handling exchanges of work apparatus.

There is no mistaking the challenge of this moment, and we do not yet know with certainty when the greatest risk will be behind us. We will continue to monitor the situation but at current, our pick, pack and ship operations continue as normal and we are not experiencing any interruptions in our supply chain. We are here to support you in any way we can.

Stay safe and healthy

Gina Watson
Chief Executive Officer

FAMILY OF BRANDS



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